

## **Kilkenny Library Internet Policy**

1. Users are entitled to two sessions per day. Further sessions are subject to the availability of PC's, with the consent of library staff.
2. A normal session is 30 minutes in duration.
3. Only one person per PC.
4. Bookings which are not taken up within 10 minutes will be forfeited.
5. Users may use their own disks, USBs and CDs in the PCs.
6. There is a charge for printouts, see or ask in branch for details.
7. Children under 18 yrs may use the Internet, provided that the Guarantor section of the Library membership application form is signed by parent/ guardian at registration or renewal. Parents/Guardians are responsible for their children's internet usage
8. Children under 12 years using the Internet must be accompanied at all times by a responsible adult
9. This is a self-help facility, users must be able to use a computer or be accompanied by someone who can.
10. Users may not create, access, copy, store, transmit, download or publish any material which: is obscene, racist, defamatory or illegal; causes harassment or gross offence to others and/or constitutes a breach of copyright laws or licensing agreements. Unintentional opening of such material must be reported to Library Staff immediately by the user who opened it.
11. Filter software is installed on all PCs and Library staff monitor usage at all times.
12. Kilkenny County Library Service is not responsible for any information found on the Internet. Individuals use the information at their own discretion.
13. Users who fail to observe the above conditions will immediately be logged out and denied access to Internet facilities.