

KILKENNY COUNTY COUNCIL LIBRARY SERVICE

Order Please!

.. why lists, systems and routines are important at the library

"I love being a librarian because I love making order out of chaos and helping people around the world find things they want AND things they didn't even know they wanted"

...Rich Murray



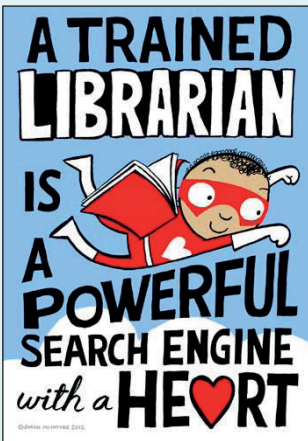
We're here to help you to use your library well.

Traffic Light System



Due to Covid-19 restrictions, numbers in our buildings are limited. More *lists* here! There are Stop/Go systems in Callan, Loughboy, Thomastown and City Libraries. Access to Castlecomer, Graiguenamanagh, Ferrybank & Urlingford libraries is managed locally by staff.

Library Layout



Libraries *come* in all shapes and sizes, but most contain a *list* of common factors... Information Desk, Self-Service Kiosk, Printing Facilities, Displays, Fiction, Non-Fiction, Teens, Children's, Public Computers, Reference, Audio Visual CDs, DVDs, Audio-books, Bathroom

The Dewey Decimal Classification System

Non-fiction books in the library, shelved using the Dewey Decimal Classification (DDC) system. It is the most widely used library classification system in the world. The word "Dewey" refers to Melvil Dewey (1851-1931) who devised the classification in 1876. The second word "Decimal" re-

The DEWEY DECIMAL SYSTEM

000 GENERAL KNOWLEDGE	100 PHILOSOPHY & PSYCHOLOGY
200 RELIGION	300 SOCIAL SCIENCES
400 LANGUAGES	500 SCIENCE
600 TECHNOLOGY	700 ART & RECREATION
800 LITERATURE	900 HISTORY & GEOGRAPHY

fers to the base-ten notation that is used to denote and relate subjects. It is continuously revised to keep pace with knowledge. The books are shelved numerically by classification number. The classification number (also called the class number or shelf number) appears on a label on the spine of the book. The Dewey System ranges from 001-999. Almost any subject you can think of has a corresponding Dewey number – from dinosaurs (567.91) to dessert recipes (641.86).

The Long and Short of it!



Staff members at Northwestern University Library Cataloging Department, identified what is believed to be the longest Dewey number ever - a 23-digit monster for 'Arab Attitudes Toward Israel' by Yehoshafat Harkabi,



Dictionaries-The Ultimate Book of Lists

All good libraries stock a selection of dictionaries.

"A book that *lists* the words

of a language (in alphabetical order) and gives their meaning, or gives the equivalent words in a different language, often also providing information about pronunciation, origin, and usage"

Alphabetical Order

Novels (fiction books) are shelved in alphabetical order, using the author's last name, followed by the first name. Be careful with double names, author initials, Mc, Mac and O'. Please use this *guide*, to help you.

1. Connelly, Michael
2. Connolly, John
3. Grisham, DM
4. Grisham, John
5. McGahern, John
6. Meany, Róisín
7. O'Reilly, Patricia
8. Orwell, George
9. Ruiz Zafon, Carlos
10. Trollope, Joana

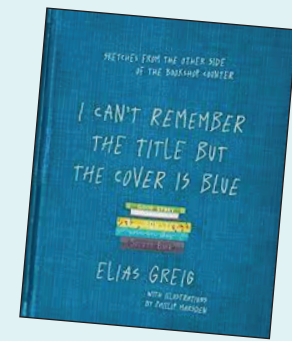
What are the common genres in fiction?

Mystery, Thriller, Romance, Western, Crime, Horror, Supernatural, Fantasy, Chick Lit, Historical, Humour, Contemporary, Graphic, Drama...the *list* goes on and on!

Looking for a book without knowing its title or author? Use this helpful guide!

Describe, if you can, the book's cover image, any illustrations, the size and shape of the book, hardcover or paperback, rough publication date, characters

Whether you're trying to locate a book series for girls, whose



main character's name starts with an A, a novel in which twin sisters switch places and die in an explosion on their lover's yacht, or a poetry book about love and drinking that has a yellow cover, our helpful staff will assist you.

Enjoy this Weird List of Questions, Asked of Librarians

- "I'm trying to find the copyright date of The Bible, can you help me?"
- "Do you have a book called Tequila Mockingbird (To Kill a Mockingbird)?"
- I'm looking for a book beginning with, 'Once Upon a Time'?"

Looking for something good to read?

Recommended Reads and Newly Published are always on display. In addition, you can ask library staff for *guidance* or hand in a *list* of your requests!

Travel Guides



Fingers crossed, they get taken out this year!

A Snapshot of our Daily Routine

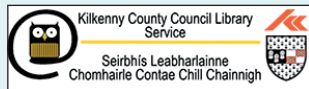
Welcome, Tidy, Scan, Issue, Check, Return, Help, Print, Register, Compile, Prepare, Answer, Create, Catalogue, Repair, Maintain, Teach, Read, Show, Find, Plan, Curate, Organise, Shelve, Research, File, Facilitate, Telephone, Query, Imagine, Encourage, Evaluate.....

"A place for everything, everything in its place."

Benjamin Franklin

"I'll never forget my first overwhelming visit to our local library, with two pre-schoolers and a baby in tow: trying to manoeuvre the stroller through the seemingly hundreds of aisles of bookshelves, while racking my tired brain about where to begin. Let's see, I remember something called the Dewey Decimal System.....(more about Dewey below)

6. Search the Catalogue
7. Book a PC



Find Your Local Library

<https://www.librariesireland.ie/find-your-local-library>
Kilkenny's *list* of branches can be seen on the map below in Callan, Castlecomer, Ferrybank, Graiguenamanagh, John's Quay, Loughboy, Thomastown, Urlingford



Look Out for Maps, Signs, Notices, Guides & Posters

Library signage enhances the visitor experience. It helps users find their way. Look out for signage at our entrances, in the windows, overhead, on shelf ends, on pillars and at the information desk. Keeping within Covid 19 guidelines, you can book a tour of the library.

Ask a Librarian

This *list* is endless, it includes *all* library staff! Do you know that a trained librarian has been described as the original search engine? Don't forget you can ask the library staff for help and advice with your searches.



My mind wandered as I tried to visualize a book I had *loved* as a child - was it about a cute house? I spied a small sign: «books arranged by author». Oh no! *Now who wrote that book?* Was it a woman or a man? Is it shelved in the "cute houses" section? Sound familiar, please read on.....

Source: Jim Trelease, *American author and educator*

First Things First

Okay, you've made your New Year Resolution to visit the library and read more. Firstly, check the home page of our website, for a *list* of *guides*, to help you on your way www.kilkennylibrary.ie

1. Library Locations
2. Opening Hours
3. Visit the Library
4. Join the Library
5. My Account